

# Admission Spring 2022



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# SOUTHEAST UNIVERSITY

*Meeting the Challenges of Time*

# About Southeast University

## Vision

- ❁ To Obtain Global Recognition as a World Class University

## Mission

- ❁ To provide higher education at an affordable cost keeping in view the economic conditions of the middle and lower middle income families in Bangladesh
- ❁ To impart world class education
- ❁ To provide research facilities so that the students can develop their full intellectual, social and personal potentials
- ❁ To provide Knowledge, Skills and Abilities required to transform human resource into human capital
- ❁ To inculcate moral and ethical values among all students
- ❁ To prepare students to meet the challenges of the 21<sup>st</sup> century

## School of Science & Engineering (SSE)

The School offers an environment which nurtures creativity and encourages innovative concepts and ideas.

### Admission Requirements

**CSE/EEE/Textile Engineering:** As per UGC Guidelines.

Candidates should have Physics, Chemistry and Mathematics in HSC or Equivalents.

**B. Pharm:** As per Bangladesh Pharmacy Council Guidelines. Candidates must have minimum GPA 3.00 in both Chemistry & Biology in HSC or Equivalents.

**Mathematics Requirements :** Candidates without Mathematics in HSC or Equivalents may apply but they must complete a remedial course in Mathematics.

**B. Arch:** ● Minimum GPA of 2.5 in SSC and HSC (or equivalent examinations) separately. ● Minimum GPA of 3 in O Level and A Level examinations separately. ● Candidates must have Mathematics either in SSC or HSC,

### Programs & Tuition Fees

Name of the Program with duration	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Student Service Fee (Tk) (One time)	Laboratory Fee (Tk) (One time)	Non credit Subject Fee (Tk) (Two times)	Approximate Total Cost (Tk)
<b>BSc in CSE</b> (Regular) 4 years	150	3,850	5,77,500	18,000	24,000	N/A	<b>6,19,500</b>
<b>BSc in CSE</b> (For Diploma Holders)	129	1,800	2,32,200	18,000	24,000	N/A	<b>2,74,200</b>
<b>BSc in CSE</b> (Weekend)	150	2,800	4,20,000	18,000	24,000	N/A	<b>4,62,000</b>
<b>BSc in EEE</b> (Regular) 4 years	153	3,500	5,35,500	18,000	24,000	10,500	<b>5,98,500</b>
<b>BSc in EEE</b> (Evening)	132	1,500	1,98,000	18,000	24,000	4,500	<b>2,49,000</b>
<b>BSc in EEE</b> (Friday)	132	1,600	2,11,200	18,000	24,000	4,800	<b>2,62,800</b>
<b>BSc in Textile Engg.</b> (Regular) 4 years	154	3,200	4,92,800	18,000	30,000	N/A	<b>5,40,800</b>
<b>BSc in Textile Engg.</b> (Friday) For Diploma Holders	136	1,375	1,87,000	18,000	22,000	N/A	<b>2,27,000</b>
<b>B. Pharm</b> 4 years	169	4,000	6,76,000	18,000	24,000	N/A	<b>7,18,000</b>
<b>B. Architecture</b> 5 years	190	3,500	6,65,000	22,500	30,000	N/A	<b>7,17,500</b>

### Special Scholarship for Spring 2022 (For new students only)

**HSC/Alim Students** : 25% to 100% on Tuition Fees.

**Diploma Students** : 25% on Tuition Fees.

**O Level & A Level Students** : 30% to 100% on Tuition Fees.

○ Evening Classes for Diploma Holders (except CSE). ○ CSE (weekend) & CSE (Diploma Holders): Classes will be held on Fridays & Saturdays. ○ CSE (Diploma Holders): Minimum credits required 129. ○ EEE (Friday) & Textile (Friday) Classes will be held on Fridays for Diploma Holders.

### Program Office

Department	Phone & Ext.	Department	Phone & Ext.
<b>CSE</b>	55034125-28, Ext. 313	<b>Architecture</b>	8878502, 8878497, Ext. 151
<b>Pharmacy</b>	55034404, 55035045 Ext. 602	<b>Textile</b>	8878502, 8878497, Ext. 309, 202
<b>EEE</b>	8878502, 8878497, Ext. 401		

# Southeast Business School (SBS)

The SBS aims at developing human and intellectual capital for the benefit of the students, employees, policy makers and the society at large. You will learn through a practical and interactive teaching approach with an opportunity to discuss study materials with your teachers and classmates. This will help you to learn how the theories can be applied in practice. Moreover, the school equips the students with the knowledge and skills required to meet the business challenges of the 21<sup>st</sup> century.

## Admission Requirements: Undergraduate and Master's Programs

**BBA:** As per UGC Guidelines

**MBA (Regular):** At least a Bachelor's degree with minimum CGPA 2.00

**MBA (One-Year):** At least a 4 year BBA degree with a minimum CGPA 2.50

**MBA (Executive):** At least a Bachelor's degree with minimum CGPA 2.00 (Work experience required)

**MBA (Friday Only):** At least a Bachelor's degree with minimum CGPA 2.00 (Work experience required)

## Concentration: BBA Program

Accounting  Finance  Human Resource Management  International Business  Bank Management  Management Information Systems  Marketing  Supply Chain Management  Tourism & Hospitality Management

## Concentration: MBA Program

Finance  Human Resource Management  Marketing  Accounting  Management Information Systems  Textile & Apparel Merchandising.

## Programs & Tuition Fees

Name of the Program with duration	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Student Service Fee (TK) (One time)	Laboratory Fee (Tk) (One time)	Approximate Total Cost (Tk)
<b>BBA</b> (4 years)	127	4,000	5,08,000	18,000	2,000	<b>5,28,000</b>
<b>MBA</b> (Regular) 20 Months	60	4,200	2,52,000	7,500	N/A	<b>2,59,500</b>
<b>MBA</b> (1 year) Special course waiver available for BBA students	36	4,000	1,44,000	4,500	N/A	<b>1,48,500</b>
<b>EMBA</b> (Evening/Friday) 16 Months	48	4,000	1,92,000	6,000	N/A	<b>1,98,000</b>

◆ EMBA Classes are conducted only on Fridays/Evening (working day)

## Special Scholarship for Spring 2022 (For new students only)

**HSC/Alim Students** : **25% to 100% on Tuition Fees.**

**Diploma Students** : **25% on Tuition Fees.**

**O Level & A Level Students** : **30% to 100% on Tuition Fees.**

**Master's Students** : **Minimum 25% on Tuition Fees for SEU and Non-SEU Graduates.**

## Program Office

Department	Phone & Ext.	Department	Phone & Ext.
<b>BBA</b>	55034125-28, 55034192, Ext. 310, 347	<b>MBA/EMBA</b>	55034125-28, 55034192, Ext. 302, 308

# School of Arts & Social Sciences (SASS)

The School aims at developing a new generation of vibrant & enthusiastic change makers. It comprises five Departments offering Undergraduate & Master's programs. The curricula are tailored to meet the challenges of the 21<sup>st</sup> century.

## Admission Requirements: Undergraduate and Master's Programs

**LLB/Economics/English/Bangla (Hons):** As per UGC Guidelines

**LLM (Final):** At least an LLB (Hons) degree with minimum CGPA 2.25

**MA in English (1 year):** At least a BA (Hons) in English degree with minimum CGPA 2.00

**MDS:** At least a Bachelor's degree with minimum CGPA 2.00

**MA in Bangla (1 year):** At least a BA (Hons) in Bangla degree with minimum CGPA 2.00

## Programs & Tuition Fees

Name of the Program with duration	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Student Service Fee (TK) (One time)	Laboratory Fee (Tk) (One time)	Approximate Total Cost (Tk)
<b>LLB (Hons)</b> 4 years	153	3,600	5,50,800	18,000	2,000	<b>5,70,800</b>
<b>BA in English (Hons)</b> 4 years	129	3,100	3,99,900	18,000	2,000	<b>4,19,900</b>
<b>BSS in Economics (Hons)</b> 4 years	123	2,200	2,70,600	18,000	2,000	<b>2,90,600</b>
<b>BA in Bangla (Hons)</b> 4 years	129	900	1,16,100	18,000	N/A	<b>1,34,100</b>
<b>LLM (Final)</b> 1 year	36	2,200	79,200	4,500	N/A	<b>83,700</b>
<b>MA in English</b> 1 year	36	2,200	79,200	4,500	N/A	<b>83,700</b>
<b>MA in Bangla</b> 1 year	45	900	40,500	4,500	N/A	<b>45,000</b>
<b>MDS</b> 16 Months	39	2,100	81,900	6,000	N/A	<b>87,900</b>

### Special Scholarship for Spring 2022 (For new students only)

<b>HSC/Alim Students</b>	<b>: 25% to 100% on Tuition Fees.</b>
<b>Diploma Students</b>	<b>: 25% on Tuition Fees.</b>
<b>O Level &amp; A Level Students</b>	<b>: 30% to 100% on Tuition Fees.</b>
<b>Master's Students</b>	<b>: Minimum 25% on Tuition Fees for SEU and Non-SEU Graduates.</b>

#### Program Office

Department	Phone & Ext.	Department	Phone & Ext.
<b>Bangla</b>	55034404, 55035045, Ext. 609	<b>Economics, MDS</b>	55033752, 55033762, Ext.112
<b>English</b>	55033752, 55033762, Ext.118	<b>Law &amp; Justice</b>	8838013, Ext. 101, 117, 131

#### Maximum Time Limit for Degree Completion

- ❖ CSE, EEE, Textile, B. Pharm, BBA, LLB, BA in English (Hons), BSS in Economics, BA in Bangla (Hons) degrees must be completed within 6 years from the date of admission.
- ❖ B. Architecture degree must be completed within 8 years from the date of admission.
- ❖ MBA (Regular) degree must be completed within 4 years from the date of admission.
- ❖ MBA (Executive), MBA (Friday), MDS degree must be completed within 3 years from the date of admission.
- ❖ MBA (1 Year), LLM, MA in English, MA in Bangla degrees must be completed within 2 years from the date of admission.

#### Merit based Scholarships

##### Undergraduate Programs:

HSC/Equivalents Result (without 4th subject)	O & A Level result	Waiver/Scholarship	Required CGPA to continue waiver
5.00	O Level-5 A's in one sitting/7 A's in two sittings & A Level-2 A's in one sitting	100%	3.50
4.80-4.99	O Level-5 A's in two sittings & A Level-2 A's in one sitting	80%	
4.50-4.79	O Level-4 A's in one sitting & A Level-1 A	40%	
4.00-4.49	O Level-3 A's in one sitting & A Level-1 A	20%	

##### Diploma Holder (Only for Department of Architecture)

Diploma Result	Waiver/Scholarship	Required CGPA to continue waiver
4.00	100%	3.50
3.90-3.99	80%	
3.70-3.89	40%	
3.50-3.69	20%	

##### Master's Program:

Graduate & Equivalent Result	Waiver	Required GPA/CGPA to Continue Waiver
Graduate of any program from SEU with CGPA 3.90-4.00	50%	3.50
Graduate of any program from SEU with CGPA 3.80-3.89	40%	
Graduate of any program from SEU with CGPA 3.70-3.79	25%	
Graduate of any public university with CGPA 3.80-4.00	25%	
Graduate of any UGC approved private university with CGPA 3.90-4.00	20%	
Graduate of any Program from SEU eligible for admission	10%	3.25

**\*\* Initial merit based scholarship will remain valid for 3 consecutive semesters from the beginning, and thereafter will continue upon fulfilment of minimum CGPA requirement. For continuation of any kind of waiver student must take minimum 12 credits (18 Credits for Pharmacy) for undergraduate & 9 credits for Master's programs in a semester.**

## General Admission Requirements

Students must fulfill the criteria set by UGC and/or other regulatory bodies (e.g. Bar Council, Pharmacy Council, etc.)

### Undergraduate Programs:

- ❖ Minimum GPA 2.5 in both SSC & HSC/Equivalents examinations or minimum GPA 2.00 in SSC or HSC/Equivalents with a combined GPA 6.00 or above.
- ❖ 5 subjects in O Level with GPA 2.50 and 2 subjects in A Level with GPA 2.00. (in the scale of A=5, B=4, C=3, D=2, E=1).
- ❖ For the children of Freedom Fighters: Minimum combined GPA 5.00 in SSC and HSC or Equivalents examinations.
- ❖ B. Pharm (Hons) : Combined minimum GPA 6.50 in SSC and HSC or Equivalents examinations. Minimum GPA 3.0 (on a scale of 5.0) without any additional subject. Candidates must have a minimum GPA 3.00 in Chemistry and Biology separately and a minimum GPA 2.0 in Mathematics. B. Pharm candidates without Mathematics in HSC or Equivalents may apply but they must complete a remedial course in Mathematics. Candidates must pass HSC or Equivalents/ "A" level in current year or previous 1 (one) year.
- ❖ Diploma Holder: A student should have minimum GPA 2.50 in SSC & CGPA 2.00 in Diploma.

**Master's Programs:** At least a Bachelor's degree/Hons with minimum CGPA 2.00

## Special Scholarship

**Players/Artists/Debaters/Cultural Activists/Extraordinary Talent Waiver:** Up to 100% tuition fees waiver.

**Freedom Fighters:** Children of Freedom Fighters will be eligible for 100% tuition waiver & this will remain valid in the subsequent semesters if the semester result is not less than GPA/CGPA 2.50.

**Need Based Scholarship:** Up to 50% Need Based Tuition waiver is also available for deserving students (Student has to maintain GPA/CGPA 3.00 in each semester to continue waiver).

**Siblings & Spouse:** 25% tuition waiver & this will remain valid in the subsequent semesters if the semester result is not less than GPA/CGPA 3.00 (Only one applicant will get the waiver).

**Female Waiver (For Undergraduate Program):** 10% (will also be added to merit based waiver); Student has to maintain CGPA 2.50 each semester to continue waiver).

**Tribal/Ethnic:** Additional 10% waiver for tribal/ethnic students. (Student has to maintain GPA/CGPA 2.50 each semester to continue waiver).

**Corporate Waiver (For Master's Program):** 15% tuition fees waiver for those applicants who are coming from any particular corporate body or organization (Student has to maintain GPA/CGPA 3.00 in each semester to continue waiver).

**BCS Cadre/Armed Forces Personnel/Police/BGB/Ansar & VDP/Coast Guard/Fire Brigade (For Master's Program):** 30% tuition fees waiver (Student has to maintain GPA/CGPA 2.50 in each semester to continue waiver).

### Scholarship Based on Semester Results\*\*

GPA Range	Waiver	Minimum Credit Load
3.75-3.79	20%	<ul style="list-style-type: none"><li>• Awarded against each Semester Result (GPA).</li><li>• Minimum 12 credits (18 credits for Pharmacy) for Undergraduate Program in each semester.</li><li>• Minimum 9 credits for Masters Program in each semester.</li></ul>
3.80-3.84	30%	
3.85-3.90	40%	
Above 3.90	50%	

\*\* Applicable to Undergraduate Programs (except Diploma Holder & Weekend Program).

### Terms & Conditions of Scholarship

1. Merit scholarship based on HSC or Equivalents results will remain valid during the first three semesters (two semesters for B. Pharm) & will be reviewed in the fourth semester (third semester for B. Pharm) and will continue based on their CGPA as per SEU waiver policy.
2. Students with study gap are eligible for admission, and tuition fees waiver.
3. Tuition waiver will be granted only on the basis of results of offered courses. If anyone drops any course/s, he/she will lose eligibility for any tuition fee waiver.
4. Tuition waiver will be applicable only for tuition fees. No waiver will be allowed for Re-take courses or registration in internship/ research/project/dissertation.
5. Credit transfer/Course waiver is available for the students who have minimum CGPA 2.50 from their previous institutions.

## Maximum Duration of Scholarship

School of Science & Engineering (SSE)	Southeast Business School (SBS)	School of Arts & Social Sciences (SASS)
<b>BSc in CSE</b> (Regular): 4 years <b>BSc in EEE</b> (Regular): 4 years <b>BSc in Textile Engg.</b> (Regular): 4 years <b>B. Pharm:</b> 4 years <b>B. Architecture:</b> 5 years	<b>BBA:</b> 4 years <b>MBA</b> (Regular): 20 Months <b>MBA:</b> 1 year <b>EMBA</b> (Evening/Friday): 16 Months	<b>LLB</b> (Hons): 4 years <b>BA in English</b> (Hons): 4 years <b>BSS in Economics</b> (Hons): 4 years <b>BA in Bangla</b> (Hons): 4 years <b>LLM</b> (Final): 1 year <b>MA in English:</b> 1 year <b>MA in Bangla:</b> 1 year <b>MDS:</b> 16 Months

## Required Documents for Admission

The completed Application Form must be submitted to the Admission Office with the following documents:

1. A completed Admission Form
2. Attested copies of all academic certificates and mark sheets (1-8 for diploma students) along with original documents
3. 4 copies of recent photograph (passport size), Student's NID/Birth certificate and Guardian's NID photocopy (Attested)
4. Attested copies of Job experience certificate (only for 48 credits MBA)
5. Students with "Appeared" certificate may apply for provisional admission.

**Foreign Students:** ♦ A copy of recent passport (at least one (1) year visa) ♦ Copies of all academic documents together with a testimonial, Attested by the Diplomatic Mission Stating the duration of the courses studied by the applicant. ♦ Police Clearance Certificate from own country. ♦ NOC from the Ministry of Foreign Affairs & Ministry of Education of the Government of Bangladesh.

Fees Payable at the Time of Admission			Semester Wise Payment Mode	
<b>Admission Fee</b>	: Tk 15,000	Tk 7,500 (BA/MA in Bangla, Economics & MDS)	(Non refundable)	1 <sup>st</sup> installment : 40% (During Registration)
<b>Library Fee</b>	: Tk 2,000	Tk 2,000	(Non refundable)	2 <sup>nd</sup> installment : 30% (Before Mid Term Exam)
<b>Insurance Premium:</b>	Tk 100	Tk 100	(Per year)	3 <sup>rd</sup> installment : 30% (Before Final Exam)
<b>Total</b>	<b>: Tk 17,100</b>	<b>TK9,600</b>		

\* Admission Form fee: Taka 500 only

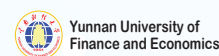
Special Waiver on Admission Fees: For Spring 2022 only

HSC/Alim/Diploma Students : 60% waiver on admission fees.

O-Level & A-Level Students : 90% waiver on admission fees.

Master's Students : 90% waiver for SEU Graduates & 75% waiver for Non-SEU Graduates on admission fees.

## International Collaborations



## Contact Address for Admission

House 64, Road 18, Block B, Banani, Dhaka 1213, Bangladesh

**Phone** : 55034135, 01766348518, 01632261081

**Tel** : 55034125-28, 55034192, Ext: 330, 333, 341, 342

**E-mail** : admission@seu.edu.bd, seuadmissionbd@gmail.com

### Permanent Campus:

251/A & 252, Tejgaon I/A, Dhaka 1208, Bangladesh

Tel: 8878502, 8878497, 8870474, 8870475, 8870476

Fax: 880-2-55034109, E-mail: info@seu.edu.bd



For more information, please visit: [www.seu.edu.bd](http://www.seu.edu.bd) [seu.official.info](http://seu.official.info)