

ADMISSION
FALL
2024



NUMBER ONE
University
in Bangladesh

Accredited by



SOUTHEAST UNIVERSITY

Meeting the Challenges of Time

Vision

To obtain global recognition as a world class university.

Mission

1. To provide higher education at an affordable cost, keeping in view the economic conditions of the middle and lower middle income families in Bangladesh.
2. To impart world class education.
3. To provide research facilities so that faculty members and students can develop their full intellectual, social and personal potential and talents.
4. To provide knowledge, skills and abilities to transform human resource into human capital.
5. To inculcate moral and ethical values among students.
6. To prepare students to meet the challenges of the 21st century.

School of Science & Engineering (SSE)

Admission Requirements

CSE/EEE/Textile Engineering: As per UGC Guidelines.

Candidates must have Physics, Chemistry and Mathematics in HSC or Equivalents.

B. Pharm:

Candidates must have a minimum combined GPA of 8.00 out of 10 (on a scale of 10), with no grade lower than 3.5. In addition, they must have a minimum GPA of 4.00 in Chemistry and Biology in both examinations. They also need a minimum GPA of 3.5 in Physics and Mathematics (on a scale of 5 in HSC or equivalent). For "A" level candidates, they must have a B grade in Chemistry and Biology, and minimum C grade in Physics and Mathematics.

Mathematics Requirements: Candidates without Mathematics in HSC or Equivalents may apply but they must complete a remedial course in Mathematics.

B. Arch: ● Minimum GPA of 2.5 in SSC and HSC (or equivalent examinations) separately. ● Minimum GPA of 3 in O Level and A Level examinations separately. ● Candidates must have Mathematics either in SSC or HSC.

Programs & Tuition Fees

Name of the Program with duration	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Student Activity Fee (Tk)	Laboratory Fee (Tk)	Non credit Subject Fee (Tk)	Approximate Total Cost (Tk)
BSc in CSE 4 years	150	4,250	6,37,500	22,500	30,000	N/A	6,90,000
* BSc in EEE (Regular) 4 years	153	3,450	5,27,850	19,950	30,000	20,700	5,98,500
BSc in EEE (Evening)	132	2,100	2,77,200	20,200	30,000	12,600	3,40,000
BSc in EEE (Friday)	132	2,100	2,77,200	20,200	30,000	12,600	3,40,000
BSc in Textile Engg. (Regular) 4 years	154	3,300	5,08,200	21,800	30,000	N/A	5,60,000
BSc in Textile Engg. (Friday) For Diploma Holders	136	2,050	2,78,800	21,200	30,000	N/A	3,30,000
B. Pharm 4 years (Spring 2025)	160	4,800	7,68,000	20,000	40,000	28,800	8,56,800
B. Architecture 5 years	190	3,650	6,93,500	26,500	30,000	N/A	7,50,000

Students of undergraduate programs are required to deposit 20% of the tuition fees (None refundable) based on 12 credits (18 credits for B. Pharm & LLB) at the time of admission for the first semester, 20% during registration, 30% before mid-term exam and remaining 30% before the final examination. If there is any excess payment or deficit in the payment, this will be adjusted with the 2nd instalment in the 1st semester.

○ EEE (Evening): Evening Classes for Diploma Holders

○ EEE (Friday) & Textile (Friday): Classes will be held on Friday for Diploma Holders

Southeast Business School (SBS)

Admission Requirements: Undergraduate and Master's Programs

BBA: As per UGC Guidelines

MBA (Regular): At least a Bachelor's degree with minimum CGPA 2.00

MBA (One-Year): At least a 4 year BBA degree with a minimum CGPA 2.50

MBA Executive/Friday Only: At least a Bachelor's degree with minimum CGPA 2.00 (Work experience required)

Concentration: BBA Program

○ Accounting ○ Finance ○ Human Resource Management ○ International Business ○ Bank Management ○ Management Information Systems ○ Marketing ○ Supply Chain Management ○ Tourism & Hospitality Management

Concentration: MBA Program

○ Finance ○ Human Resource Management ○ Marketing ○ Accounting ○ Management Information Systems ○ Textile & Apparel Merchandising.

Programs & Tuition Fees

Name of the Program with duration	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Student Activity Fee (TK)	Laboratory Fee (Tk)	Approximate Total Cost (Tk)
BBA (4 years)	127	4,500	5,71,500	21,500	2,000	5,95,000
MBA (Regular) 20 Months	60	4,200	2,52,000	7,500	N/A	2,59,500
MBA (1 year) Special Course waiver available for BBA graduates	36	4,250	1,53,000	7,000	N/A	1,60,000
EMBA (Evening/Friday) 16 Months	48	4,000	1,92,000	6,000	N/A	1,98,000

Students of undergraduate programs are required to deposit 20% of the tuition fees (None refundable) based on 12 credits (18 credits for B. Pharm & LLB) at the time of admission for the first semester, 20% during registration, 30% before mid-term exam and remaining 30% before the final examination. If there is any excess payment or deficit in the payment, this will be adjusted with the 2nd instalment in the 1st semester.

◆ EMBA Classes are conducted only on Fridays/Evening (working day)

School of Arts & Social Sciences (SASS)

Admission Requirements: Undergraduate and Master's Programs

LLB, Economics, English & Bangla : As per UGC Guidelines

MA in English (1 year): At least a BA (Hons) in English degree with minimum CGPA 2.00

LLM (Final): At least an LLB (Hon's) degree with minimum CGPA 2.25

MDS: At least a Bachelor's degree with minimum CGPA 2.00

MA in Bangla (1 year): At least a BA (Hons) in Bangla degree with minimum CGPA 2.00

Programs & Tuition Fees

Name of the Program with duration	Total Credits Required	Tuition Per Credit (Tk)	Total Tuition (Tk)	Student Activity Fee (TK)	Laboratory Fee (Tk)	Approximate Total Cost (Tk)
LLB (Hons) 4 years (Spring 2025)	141	4,232	5,96,712	18,000	2,000	6,16,712
BA in English (Hons) 4 years	129	3,400	4,38,600	19,400	2,000	4,60,000
BSS in Economics (Hons) 4 years	123	3,000	3,69,000	19,000	2,000	3,90,000
BA in Bangla (Hons) 4 years	129	1,000	1,29,000	21,000	N/A	1,50,000
LLM (Final) 1 year (Spring 2025)	40	2,600	1,04,000	6,000	N/A	1,10,000
MA in English 1 year	36	2,500	90,000	5,000	N/A	95,000
MA in Bangla 1 year	45	1,000	45,000	5,000	N/A	50,000
MDS 16 Months	39	2,800	109,200	5,800	N/A	1,15,000

Students of undergraduate programs are required to deposit 20% of the tuition fees (None refundable) based on 12 credits (18 credits for B. Pharm & LLB) at the time of admission for the first semester, 20% during registration, 30% before mid-term exam and remaining 30% before the final examination. If there is any excess payment or deficit in the payment, this will be adjusted with the 2nd instalment in the 1st semester.

Merit Based Scholarships

Scholarship for CSE, EEE, Architecture, Textile, BBA, Economics, Bangla & English Programs

HSC Result	Weight	SSC Result	Weight	Cumulative Weighted Average GPA	Scholarship	Required CGPA / TGPA To Continue Scholarship
GPA 5.00	60%	GPA 5.00	40%	GPA 5.00	60%	3.80
GPA 4.75-4.99	60%	GPA 4.75-4.99	40%	GPA 4.75-4.99	40%	3.70
GPA 4.50-4.74	60%	GPA 4.50-4.74	40%	GPA 4.50-4.74	20%	3.60

Scholarship for LLB (Hons) & B. Pharmacy Programs

HSC Result	Weight	SSC Result	Weight	Cumulative Weighted Average GPA	Scholarship	Required CGPA / TGPA To Continue Scholarship
GPA 5.00	60%	GPA 5.00	40%	GPA 5.00	40%	3.80
GPA 4.75-4.99	60%	GPA 4.75-4.99	40%	GPA 4.75-4.99	20%	3.70

Scholarship for English Medium (O and A Level) Students

O Level	A Level	Scholarship	Required CGPA / TGPA To Continue Scholarship
O Level-5 A's in one (One) sitting/7 A's in two sittings & A Level-2 A's in one sitting	A Level-2 A's in one (1) sitting	60%	3.80
O Level-5 A's in Two (2) sitting	A Level-2 A's	40%	3.70
O Level-4 A's in One (1) sitting	A Level-1 A	20%	3.60

Scholarship for Diploma Holder Admitted in BSc Regular Program

Diploma Result	Scholarship	Required CGPA / TGPA To Continue Scholarship
GPA 4.00	60%	3.80
GPA 3.90-3.99	40%	3.70
GPA 3.70-3.89	20%	3.60

Master's Program:

Graduate & Equivalent Result	Scholarship
Graduate of any Program from SEU eligible for admission	10%

Terms & Conditions of Scholarship

- Merit based scholarship will remain valid for 3 consecutive semesters (2 semesters for Pharmacy & LLB) from the beginning. In the 4th semester (for Pharmacy & LLB 3rd semester), students will be awarded scholarship based on CGPA of previous 3 semesters (2 semesters for Pharmacy & LLB). From 5th (for Pharmacy & LLB 4th) semester and onwards students will be awarded scholarship based on TGPA.
- Student admitted with 40%/60% scholarship may be eligible for a lower category of scholarship based on TGPA in the scholarship chart but nobody will be eligible for a higher category of scholarship based on TGPA.
- Once a student decides to claim a merit waiver based on their semester results, they will not be allowed to move back to scholarship based on their HSC and SSC results.
- Undergraduate students having a break of study of more than 02 years after passing HSC/A level exam will not be eligible for tuition fee waiver.
- All the category of waiver rules for undergraduate students are subject to the condition that in their previous examination (HSC & SSC / O & A Level) there was no break of study.
- For continuation of any kind of scholarship, students must take minimum 12 credits (18 credits for Pharmacy & LLB) in Undergraduate and minimum 9 credits for master's programs in each semester .
- Only regular course shall be taken consideration, no Internship, Project or Thesis/Lab Course shall be taken into consideration.

8. Students will not be simultaneously entitled to avail himself/herself of waiver benefits of more than one type.
9. Tuition Scholarship will be granted only on the basis of results of offered courses. If anyone drops any course/s, he/she will lose eligibility for any tuition fee Scholarship.
10. Tuition Scholarship will be applicable only for tuition fees. No scholarship will be allowed for Re-take courses or registration in internship/ research/project/dissertation.
11. Credit transfer/Course Scholarship is available for the students who have minimum CGPA 2.50 from their previous institutions.

General Admission Requirements

Students must fulfill the criteria set by UGC and/or other regulatory bodies (e.g. Bar Council, Pharmacy Council, etc.)

Undergraduate Programs:

- ❖ Minimum GPA 2.5 in both SSC & HSC/Equivalent examinations or minimum GPA 2.00 in SSC or HSC/Equivalent with a combined GPA 6.00 or above.
- ❖ 5 subjects in O Level with GPA 2.50 and 2 subjects in A Level with GPA 2.00.
(in the scale of A=5, B=4, C=3, D=2, E=1).
- ❖ For the children of Freedom Fighters: Minimum combined GPA 5.00 in SSC and HSC or Equivalent examinations.
- ❖ Diploma Holder: A student should have minimum GPA 2.50 in SSC & CGPA 2.50 in Diploma.

Master's Programs: At least a Bachelor's degree/Hons with minimum CGPA 2.00

Special Scholarship

Players/Artists/Debaters/Cultural Activists/Extraordinary Talent Scholarship: Up to 100% tuition fees scholarship.

Freedom Fighters: Children of Freedom Fighters will be eligible for 100% tuition scholarship & this will remain valid in the subsequent semesters if the semester result is not less than TGPA 2.50.

Siblings & Spouse: 25% tuition scholarship & this will remain valid in the subsequent semesters if the semester result is not less than TGPA 3.00 (Only one applicant will get the scholarship).

Female/Tribal/Ethnic: Scholarship (For Undergraduate Program): 10% Scholarship for the students who is not eligible for any category of waiver. Student has to maintain TGPA 2.50 each semester to continue scholarship).

Corporate Scholarship (For Master's Program): 15% tuition fees scholarship for those applicants who are coming from any particular corporate body or organization (Student has to maintain TGPA 3.00 in each semester to continue scholarship).

BCS Cadre/Armed Forces Personnel/Police/BGB/Ansar & VDP/Coast Guard/Fire Brigade (For Master's Program): 30% tuition fees scholarship (Student has to maintain TGPA 2.50 in each semester to continue scholarship).

Scholarship Based on Semester Results**

GPA Range	Scholarship	Minimum Credit Load
4.00	40%	<ul style="list-style-type: none"> ■ Awarded against each Semester Result (TGPA). ■ Minimum Credit Load - 12 irrespective of credits and non-credit for Undergraduate and 18 credits for B.Pharm and LLB.
3.90-3.99	30%	
3.80-3.89	20%	

** Applicable to Undergraduate Programs (except Diploma Holder & Weekend Program).

Maximum Time Limit for Degree Completion

- ❖ CSE, EEE, Textile, Pharmacy, LLB, BBA, BA in English (Hons), BSS in Economics, BA in Bangla (Hons) degrees must be completed within 6 years from the date of admission.
- ❖ B. Architecture degree must be completed within 8 years from the date of admission.
- ❖ MBA (Regular) degree must be completed within 4 years from the date of admission.
- ❖ MBA (Executive), MBA (Friday), MDS degree must be completed within 3 years from the date of admission.
- ❖ MBA (1 Year), LLM, MA in English, MA in Bangla degrees must be completed within 2 years from the date of admission.

Maximum Duration of Scholarship

School of Science & Engineering (SSE)	Southeast Business School (SBS)	School of Arts & Social Sciences (SASS)
BSc in CSE (Regular): 4 years BSc in EEE (Regular): 4 years BSc in Textile Engg. (Regular): 4 years B. Pharm: 4 years B. Architecture: 5 years	BBA: 4 years MBA (Regular): 20 Months MBA: 1 year EMBA (Evening/Friday): 16 Months	LLB (Hons): 4 years BA in English (Hons): 4 years BSS in Economics (Hons): 4 years BA in Bangla (Hons): 4 years LLM (Final): 1 year MA in English: 1 year MA in Bangla: 1 year MDS: 16 Months

Required Documents for Admission

The completed Application Form must be submitted to the Admission Office with the following documents:

1. A complete Admission Form (Filled up with required information)
2. Attested copies of all academic certificates and mark sheets (1-8 for diploma students) along with original documents
3. 4 copies of recent photograph (passport size), Student's NID/Birth certificate and Guardian's NID photocopy (Attested)
4. Attested copies of Job experience certificate (only for 48 credits MBA)
5. Students with "Appeared" certificate may apply for provisional admission.

Foreign Students: ♦ A copy of recent passport (at least one (1) year visa) ♦ Copies of all academic documents together with a testimonial, attested by the diplomatic mission stating the duration of the courses studied by the applicant. ♦ Police Clearance Certificate from own country. ♦ NOC from the Ministry of Foreign Affairs & Ministry of Education of the Government of Bangladesh.

Fees Payable at the Time of Admission			Semester Wise Payment Mode	
Admission Fee	Tk 15,000	(Non Refundable)	1 st installment : 40% (During Registration)	
Library Fee	Tk 2,000		2 nd installment : 30% (Before Mid Term Exam)	
Admission Form	Tk 500	(Per Year)	3 rd installment : 30% (Before Final Exam)	
Insurance Premium	Tk 100		For Masters Program & Undergraduate Program (From 2 nd Semester onwards)	
Total	Tk 17,600			

All the categories of waiver on tuition fees will be adjusted during 3rd installment of tuition fees

International Collaborations



Contact Address for Admission

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