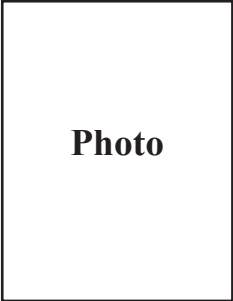




# SOUTHEAST UNIVERSITY

House - 64, Road -18, Block - B Banani, Dhaka - 1213  
(Examination Office: House - 95, Road - 4, Block - B, Banani - 1213, Tell: 8835699)



Photo

## Application for Correction of Final Transcript and Provisional / Original Certificate

\* Name: (In block letters) ..... ID No. ....

\* Father's Name: .....

*(\* Name & father's name should be written as per SSC or its equivalent Certificate.)*

Program: ....., Batch: ....., Center: .....

Enrolment Semester: ..... Completion Semester: .....

Major: (for MBA/BBA) .....

Mailing Address: .....

Contact No: Phone: ..... Mobile: ..... Email: .....

**Paid Tk. 400/- for Final Transcript and Provisional Certificate (Money Receipt, in original, together with previous Academic Transcript & Certificate to be attached with the application).**

**Paid Tk. 1000/= for Final Transcript and Original Certificate (Money Receipt, in original, together with previous Academic Transcript & Certificate to be attached with the application).**

### Nature of Correction

**Incorrect:** .....

.....

**Correct:**.....

.....

\_\_\_\_\_  
Signature of Student

Date: .....

**NB: (i) Attested copies of all Certificates with Mark-sheets/Transcripts of SSC, HSC and degree examinations & 1 copy photo must be submitted with the application.**

**(No Certificates & Mark sheet will be accepted without attestation)**

**(ii) No substitute is allowed to take delivery of the Transcript and Provisional Certificate.**