



SOUTHEAST UNIVERSITY

251/A & 252, Tejgaon I/A Dhaka-1208

Tel:8878502, 8878497, 55034125-28, 55034135, Fax: 880-2-55034109, E-mail: info@seu.edu.bd

Ref: SEU/HR/Notice/285/2021

Date: 12-07-2021

Please see distribution

Subject: **COVID'19 Vaccination Registration**

In February 2021, we gathered the names and necessary information from all Southeast University workers (faculty members, staff) as well as students from all departments for the "COVID'19 Vaccination". The list was submitted to the UGC. You can now register online at "www.surokha.gov.bd" (as mentioned in figure 1).

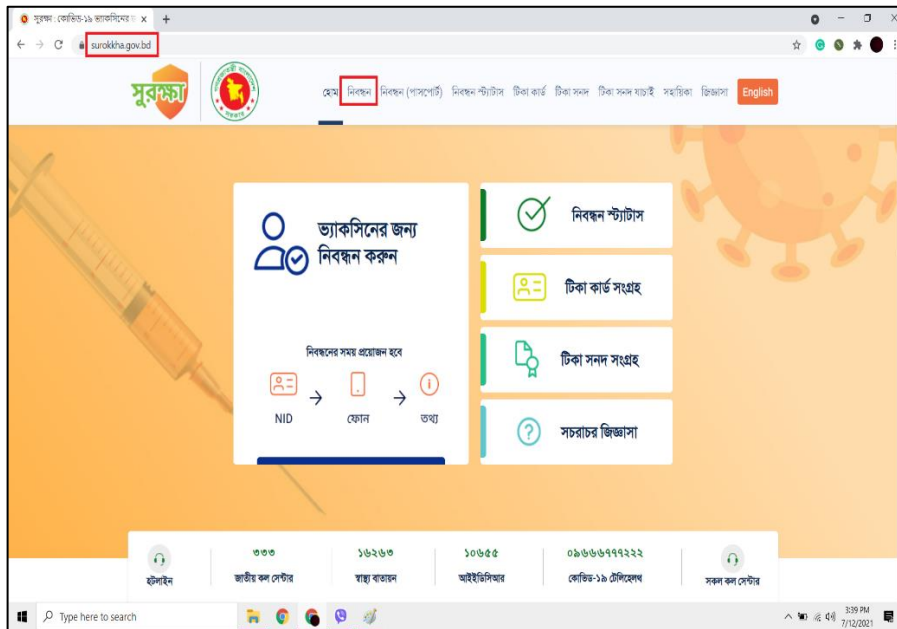


Figure 1: www.surokha.gov.bd

Please pick the category "Educational Institutions" and the subcategory "Teacher" or "Officers-Employees" during registration for Faculty members, Staffs, and Students. Please look to Figure 2.

Figure 2: Category and Subcategory



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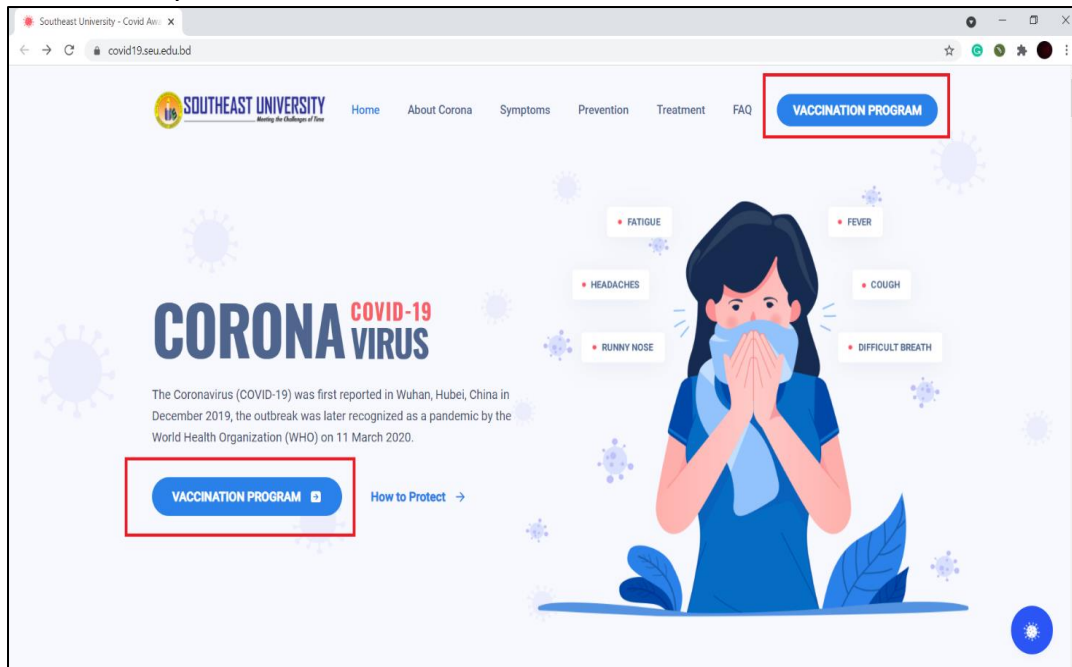
**** Because we submitted a single list containing all information about faculty members, items, and students, students have been placed in the same category.**

If you did not supply your information in the first place, please do so now by following the steps outlined below.

1) Go to “www.seu.edu.bd” and click “COVID’19 Vaccination Program”



2) You will find yourself in “covid19.seu.edu.bd”:





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- 3) You will find necessary information related to “COVID’19”. Click “**Vaccination Program**”. It will lead you to a “**SEU Registration Form**”. “**National Identity Card (NID)**” is must for this registration”. We will submit this information to UGC again.

COVID-19 Vaccination Program for SEU Students

The Government has directed us to send data about each domestic student to the Health Ministry. This is important to prepare for national re-opening of campuses. Vaccination related Frequently Asked Questions link: <https://covid19.seu.edu.bd>

Your email will be recorded when you submit this form

Not director.it@seu.edu.bd? [Switch account](#)

* Required

Student Id *

Your answer

Student Name *

Your answer

Program Name *

Please forward this information to all of your pupils and encourage them to register as soon as possible. If you face any problem, please contact IT Office (It.office@seu.edu.bd).

Maj Gen Kazi Fakhruddin Ahmed, SPP,psc (Retd)

Registrar

For Action:

1. All Deans
2. All Academic Chairs and Directors
3. All Heads of Non-Academic Departments
4. All Faculty Members
5. Director (Current Charge), IT (To circulate to all via e-mail and publish in SEU website)
6. All Administrative Staff

For Information:

1. Chief Coordinator, SEU Trust and Deputy Registrar (Admin)
2. Secretary (Current Charge), BOT, SEUT
3. PS to Honorable Representative of the BOT, SEUT and Assistant Registrar (HR)
4. PA to Hon'ble Vice Chancellor
5. PA to Hon'ble Adviser, BOT
6. PA to Registrar
7. Office file