



SOUTHEAST UNIVERSITY

House-64/B, Road-18, Banani, Dhaka-1213

Tel: 55034192, 55034125-28, 55034126, 55034127, Fax: 880-2-55034109, 55034107, E-mail: info@seu.edu.bd

Ref: SEU/ACAD/NOTICE/0254/2022

Date: 02.11.2022

NOTICE

Subject: Payment of Tuition Fee, Course ADD/DROP, Semester withdrawal

STUDENTS OF SEU

Fall 2022 Semester

In accordance with the approval of the University Management, all concerned are hereby requested to take the following information into consideration for all **Undergraduate and Master's Programs students (Except Pharmacy Department)**:

- Last date of payment for **1st Installment (40%)**: without late fee is **November 24, 2022**
- Late Fee of Tk. 500/- for **1st Installment (40%)**: **November 25-30, 2022**
- From **December 01, 2022** additional Tk. 50/- per day has to be paid as penalty along with late fee of Tk. 500/-
- Last date of Course ADD/DROP: **November 24, 2022**
- Last date of semester withdrawal with full Adjustment: **December 08, 2022**
- Last date of semester withdrawal with 50% Adjustment: **December 22, 2022**

Hence all the students are advised to add or drop their courses and complete the registration and 40% payment before **November 24** in order to avoid the late fine.

Hemayet Ferdous

Mohammed Hemayet Ferdous
Deputy Registrar (Academic)