



SOUTHEAST UNIVERSITY

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Ref: SEU/ACAD/NOTICE/0560/2024

Date: 13.03.2024

NOTICE

Subject: Mid-Term Exam and Last Date of Tuition Fee Payment for 2nd Installment, Spring 2024 (Except Pharmacy & Law)

1. The Mid-Term examination of all Undergraduate and Master's programs (except Pharmacy and Law) will be held between **28 March – 04 April 2024**.
2. Last date of payment for 2nd installment Tuition Fees (30%) is **27 March 2024** for all Undergraduate and Master's Programs of existing students.
3. All students are advised to pay their tuition fees on or before **27 March 2024** and generate their admit card from UMS account. Without admit card students will not be allowed to sit for the Mid-Term Examination.
4. Department must ensure all students pay their dues in time.

Md. Kamal Uddin
Deputy Registrar (Academic)

Copy for Action:

1. All Academic Chairs, Directors (BBA, MBA & MDS)
2. Director, Finance
3. Controller of Examinations
4. Deputy Director, BCPR (with a request to upload it to SEU Facebook page)
5. Director IT, Additional Charge (with a request to upload it to SEU website)
6. All Coordinators
7. Officer (Admission & Promotion)
8. Concerned Program Officers (with a request to circulate it to Notice Board/s)

For Information:

1. All Deans & Director IQAC
2. Additional Registrar
3. Director, Operation, SEUT
4. Secretary, BoT, SEUT
5. PA to Hon'ble Vice Chancellor
6. PA to Hon'ble Adviser, BoT, SEUT
7. PA to Registrar
8. Office File.