



# SOUTHEAST UNIVERSITY

251/A & 252, Tejgaon Industrial Area, Dhaka-1208

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Ref: SEU/ACAD/OR/0597/2024

Date: 20.05.2024

## Office Order

**Subject: Unauthorized Handing over of Students ID Card.**

It has come to the notice of the University Management that few students are handing over their ID cards to their friends/relatives/outsideers to get easy access inside the campus, specially during any cultural events/ functions. This act is a serious threat to campus security and a clear violation of University rules.

In future, any student if found handing over his/her ID card illegally to any other person or outsider **will be expelled** from the university.

Please inform all your students accordingly.

**Maj Gen Kazi Fakhruddin Ahmed, SPP, psc (Retd)**  
Registrar

### Copy for Action:

1. All Deans & Director IQAC
2. All Academic Chairs & Directors
3. DR (Admin)
4. Director BCPR (In-Charge) (with a request to upload it to SEU Facebook page)
5. Director IT, Additional Charge (with a request to upload it to SEU website)
6. All Program Officers (with a request to circulate it to Notice Board/s)

### Copy for Information:

1. Additional Registrar, SEU
2. Director, Operation, BoT
3. Secretary, BoT, SEUT
4. P.A. to Hon'ble Vice-Chancellor
5. P.A. to Hon'ble Pro-Vice-Chancellor
6. P.A to Registrar
7. Office File.